



# BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

Nutanchati, Opposite Axis Bank, Bankura,  
West Bengal, Pin-722101

## ACADEMIC AUDIT REPORT For the Academic year 2017 - 2018

Academic Audit of Department : Political Science							
Period of Audit: 2017-2018							
<b>I - COLLEGE PROFILE (To be filled in by the IQAC Co-ordinator)</b>							
1	Name of the Department, Website, email and Ph. No.		Department: Political Science, E-mail id: <a href="mailto:sarada_6@yahoo.co.in">sarada_6@yahoo.co.in</a> ; Ph. No.: 03242-251194				
2	Name of the HOD, email & Mob. No.		Prof. Santi Ram Mandal, E-mail: <a href="mailto:profsrmandal@gmail.com">profsrmandal@gmail.com</a> ; Mobile No: 9434712245				
3	Name of the IQAC Coordinator, email & Mob. No.		Dr.Nityananda Patra, <a href="mailto:nityananda.patral1967@gmail.com">nityananda.patral1967@gmail.com</a> Mobile No.: 9474144885				
4	Year of Establishment/ Year of Affiliation		1973/1975				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)		Grade A (3.04) Cycle 2 2015				
6	UGC Recognition (2F & 12 B)		YES				
7	Departmental Working Hours (if shift system mention details of both shifts & give reasons for shift system)		10.00 a.m-5.00 p.m (Monday to Saturday)				
8	No. of Posts Sanctioned:			Teaching	Non Teaching		
	Teaching -		Govt. approved :	02	-		
	Non Teaching-		Management approved :	-	-		
	Supportive Staff -		Govt. approved Contractual :	01	-		
	Other if any -		Management approved Contractual :	-	-		
			Guest Working:	01	-		
9	Course wise & Year wise Students strength particulars		<b>No of Students</b>	<b>Sem-I</b>	<b>Sem-II</b>	<b>2<sup>rd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>
				<b>17-18</b>	<b>17-18</b>	<b>17-18</b>	<b>17-18</b>
			<b>Honours</b>	30	30	39	19
			<b>General</b>	53	53	69	37



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<b>II - CURRICULAR ASPECTS</b>		<b>Statement</b>	<b>Impression/Recommendation/ Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Departmental Annual Curricular Plans	Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner. (Annexure I) PO, CO & PSO is also formulated.	Well-maintained	Good	A
2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2017 to 2018	Every activity is recorded such as Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc.	Well-maintained	Good	A
3	Add-on Courses completed during Academic Year 2017 to 2018	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
4	Plan for introduction of new Add-on Courses in Academic Year 2017 to 2018	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
5	Coverage of Syllabus (Average Percentage)	More than 90% syllabus is covered for all courses of UG program. Records are kept in the individual Teacher's Diary.	100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.	Good	A
6	Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers.	Well-maintained	Good	A
7	Feedback forms on Curriculum from students	Feedback is taken and analyzed. (Annexure -II) Attempts are being made to submit the Feedback online by the students from the current session. Suggestions and Proposals from students have	Online feedback procedure should be made compulsory.	Satisfactory	B



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		been carefully analyzed. Some of the demands have been fulfilled by the department in the interest of the students.		
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\*\* Grade A (Good) / B (Satisfactory) / C (Poor)

<b>III - TEACHING, LEARNING &amp; EVALUATION</b>		<b>Statement</b>	<b>Impression/Recommendation/Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Teaching Diaries & Plans in the Prescribed Formats	The teaching diaries and plans are maintained by all the teachers of the department and those are verified and signed by the Principal.	Well maintained.	Good	A
2	Co-Curricular Activities (Departmental Level)	Students of each year/ semester organized Teachers' Day celebration program every year in the department. They used to demonstrate Rabindra Sangeet and classical based songs conducted by the Department.	Arrangement of Exhibition at least once a year is recommended.	Good	A
3	Degrees offered	UG programs run by the department.	Job-oriented programmes be introduced, if possible.	Good	A
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test, Mid-term test, Concept Test, Surprise Test, Practical Test and Internal Assessment.	Well maintained and documented.	Good	A
5	Remedial Classes	Remedial classes are conducted for each semester as and when required subject to the availability of time and convenience of student and teachers. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-assessment and better understanding of the subject.	Well-maintained.	Good	A

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6	Record of Mentoring of students by teachers	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class .	Well-maintained.	Good	A
7	Result Analysis for the years 2017 & 2018	Result analysis is done according to result sheet provided by the University (Annexure-III). After critical analysis of the results, the students are advised about how to improve both the theoretical and practical marks.	Well-maintained.	Good	A

\*\* Grade A (Good) / B (Satisfactory) / C (Poor)



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<b>IV - RESEARCH AND CONSULTANCY</b>		<b>Statement</b>	<b>Impression/Recommendation/Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	No. of Research Guides in the Department	Nil	All Departmental teachers be encouraged to complete their Ph.D.	Poor	C
2	No. of Faculty registered for Ph. D (attach details)	One permanent faculty and one PTT faculty pursuing Ph.D.	All Departmental teachers be encouraged to complete their Ph.D.	Satisfactory	B
3	Number of Major/Minor/Other Research Projects (attach details)	Major: Nil Minor: Nil Others: Nil	Other funding agencies may be explored.	Poor	C
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals) (attach details)	01 (Annexure-IV) 01 (Annexure-IV)	Inadequate.	Satisfactory	B
5	Number of Papers Presented in Academic year 2017 to 2018 (International/National/State Level Conference) (attach details)	International: Nil National : Nil State Level Conference: 01 (Annexure-V)	Inadequate.	Satisfactory	B
6	Number of Books Published in Academic year 2017 to 2018 (Single Author/Co Author) (attach details)	As a Single Author – 03 (Annexure-VI) As a Co-Author – Nil	Inadequate.	Satisfactory	B
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details)	04 (Annexure-VII)	Efforts to be made to conduct National/International Seminars	Satisfactory	B
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Nil	Arrangement of Exhibition at least once a year is recommended.	Satisfactory	B
9	Record of Consultancy in Academic year 2017 to 2018 (attach details)	Nil	Initiative should be taken by the college to invite various companies for placement, if possible.	Poor	C
10	Record of MOUs in Academic year 2018 to 2019 (attach details)	NIL	Initiative should be taken by the college, if possible.	Poor	C



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\*\* Grade A (Good) / B (Satisfactory) / C (Poor)

<b>V - EXTENSION ACTIVITIES</b>		<b>Statement</b>	<b>Impression/Recommendation/ Remark by Academic Advisors</b>	<b>Status</b>	<b>Grade</b>
1	Record of Subject/Department Related Extension Activities (attach details)	NIL	Initiative may be taken by the Department.	Poor	C
2	Field Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
3	Industry Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
4	Any Other Club (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	Some teachers are members of some non-govt. social organizations.	Adequate	Good	A

\*\* Grade A (Good) / B (Satisfactory) / C (Poor)

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**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement/progress of the department	Sheet attached		
Declaration by the Department	1	Signatures of Academic Advisor with designation <i>(Inspector of Colleges)</i>	Seal Inspector of Colleges (Addl. Charge) Bankura University
	2		
	3		
Signature of the HOD with date			
Signature of the Principal with date			

**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

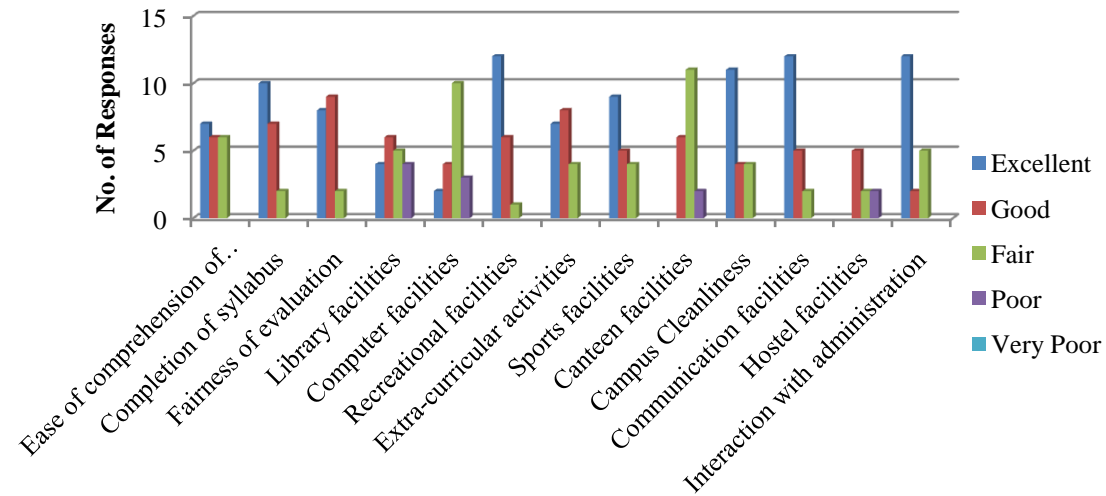
Date:

*(Signature)*  
\_\_\_\_\_  
Signature of Principal  
**Principal**  
Bankura Zilla Saradhamani  
Mahila Mahavidyalaya

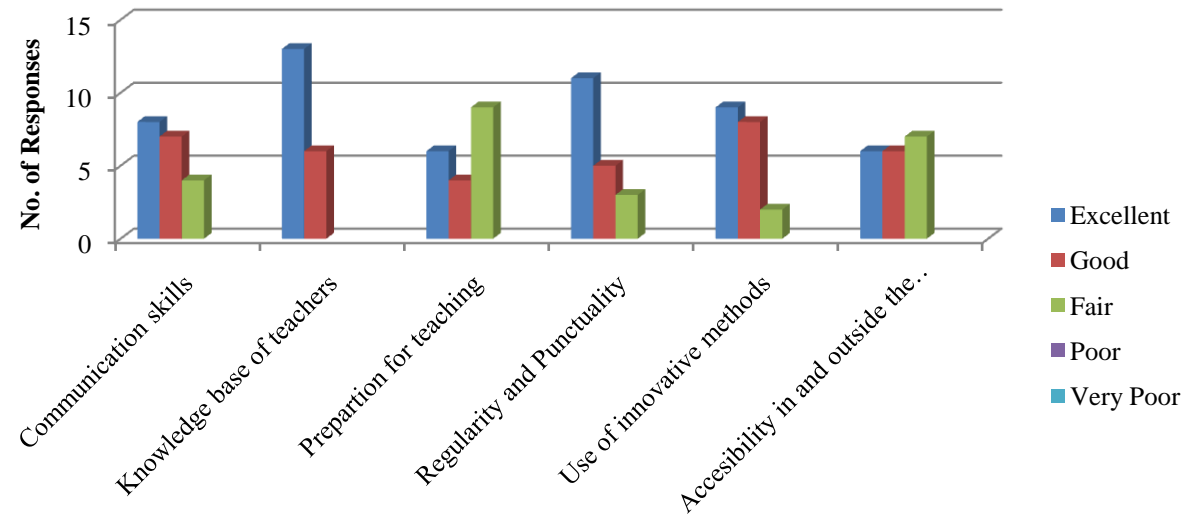
<b>Students' Feedback (2017-18)</b>						
Questions	Excellent	Good	Fair	Poor	Very Poor	
Ease of comprehension of subjects taught	7	6	6			19
Completion of syllabus	10	7	2			19
Fairness of evaluation	8	9	2			19
Library facilities	4	6	5	4		19
Computer facilities	2	4	10	3		19
Recreational facilities	12	6	1			19
Extra-curricular activities	7	8	4			19
Sports facilities	9	5	4			19
Canteen facilities		6	11	2		19
Campus Cleanliness	11	4	4			19
Communication facilities	12	5	2			19
Hostel facilities		5	2	2		9
Interaction with administration	12	2	5			19
<b>On Teachers</b>						
Communication skills	8	7	4			19
Knowledge base of teachers	13	6				19
Preparation for teaching	6	4	9			19
Regularity and Punctuality	11	5	3			19
Use of innovative methods	9	8	2			19
Accessability in and outside the class	6	6	7			19



## Students' Feedback (2017-18)



## Students' Feedback (2017-18) On Teachers



Annexure-III

(Result Analysis for the years 2017 & 2018)

Year	Total No. of Students appeared for the End-Semester Examination	Total No. of Students passed	Remarks
2017-2018	07	02	1 <sup>st</sup> Class- 0
			2 <sup>nd</sup> Class- 02

Discuss about the analysis of result of final examination of 2018 and it is resolved that:

1. Updated information regarding the subject should be provided in the class hours.
2. Some special classes apart from the regular classes should be taken in certain week.
3. Students should be inspired to take online classes for better knowledge and perfection.
4. Smart classes should be taken in every week.
5. Analyze the previous year's questions and follow the question pattern accordingly the preparation should be started and thoroughly practice more and more question answers.
6. Library hours should be increased and every week a certain time for library reading season should be allotted.
7. The number of reference books, journals, and magazines and text books should be increased in the library.
8. Interdisciplinary classes should be arranged for betterment of their knowledge.
9. Practice more and more at home and for any doubt arises, doubt clearing classes should be arranged.

(Annexure-IV)

Research Papers Published in the Academic year-2017-2018		
Name of the Faculty		Level
Dr. Priyanka Banerjee	Article on “Sister Nivedita and Indian Freedom Struggle” in International Journal of Management and Social Science Research Review, vol. 1, Issue no.37, Bangalore, July 2017, ISSN. 2349-6738.	International
	Article on “ <b>Sister Nivedita on Indian Womanhood</b> ” in Socialist Perspective, vol.44, no. 1-2, June- September 2016, Council for Political Studies, Calcutta, 2018, ISSN. 0970-8863.	National

**Annexure-V)**

<b>Papers Presented in the Conferences in the Academic year-2017-2018</b>		
<b>Name of the Faculty</b>		<b>Level</b>
<b>Dr. Priyanka Banerjee</b>	Presented paper on “Bharater Itihas: Bhagini Niveditar Bhasyo” in the XXXIV Annual Conference of Paschimbanga Itihas Samsad, 24-26 January, 2018, Jadavpur University.	<b>State</b>



**(Annexure-VI)**

Books/Volumes published in the Academic year-2017-2018					
Name of Faculty	Designation	Name of Book published	ISBN No.	Publication Year	Single/Co –Author
<b>Prof. Santi Ram Mondal</b>	Associate Professor	“Sthanio swayatta Sasan Babostha – Sekal O Ekal”, ”Oitihya O Sanskriti”	ISBN: 879-93-86508-80-5	2018	Single
<b>Dr. Priyanka Banerjee</b>	Assistant Professor	Article on “ <b>Swamijike Jerup Dekhiyachi: Bhagini Niveditar Bichare Swami Vivekanander Samajbhabana</b> ” in “Swami Vivekanander Samajbhabana”, edited by Dr. Tarun Kumar Bandyopadhyay, Sahajpath, Kolkata	ISBN. 938237044-7	August, 2017	Single
<b>Dr. Priyanka Banerjee</b>	Assistant Professor	Article on “ <b>Sister Nivedita on Indian Caste System</b> ” in “Human Rights and Social Justice: Theoretical Concepts and Practical Challenges”, edited by Dr. Sukumar Pal, New Delhi Publishers, New Delhi: Kolkata	ISBN. 978-93-86453-47-1	March, 2018	Single

**(Annexure-VII)**

Seminars/Workshops/Training Programme in the Academic year-2017-2018			
Name of the Faculty	Details	Remarks (Seminars/ Workshop/Training)	Level
Prof. Santi Ram Mondal	Participated in the National Seminar on <i>Technical Terminology in Political Science with special reference to Teaching on Indian State and Society</i> at the Dept. Of Political Science, Bankura University on 28 <sup>th</sup> & 29 <sup>th</sup> March, 2018	Seminar	National
Dr. Priyanka Banerjee	NAAC Sponssored National Seminar on the Importance of Benchmarking in Third Cycle of NAAC, BZSMM, Bankura,	Seminar	National
Dr. Priyanka Banerjee	Workshop on Career Advancement Scheme, BZSMM, 2018.	Workshop	State